

**LEELA DEVI PARASMAL SANCHETI KANYA MAHAVIDYALAYA,  
VIDYAWADI**

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
Meeting Minutes and Action Taken Report**

Internal Quality Assurance Cell (IQAC) meeting was held on 18<sup>th</sup> October, 2021 at 11:00 AM in IQAC room, where the following members were present.

Chairperson:	Prof. (Dr.) Punita Soni (Principal, LDPS Kanya Mahavidyalaya)
Coordinator:	Dr. Arun Kumar Suthar (Assistant Professor, Chemistry, LDPS Kanya Mahavidyalaya)
Management Representative:	Shri Mukesh Bhandari (Joint Secretary, MMSS, Vidyawadi)
Member:	Dr. Sulakshna Barthakur (CEO, Vidyawadi)
Member:	Ms. Anupama Sharma (Assistant Professor, Pol. Sci., LDPS Kanya Mahavidyalaya)
Member:	Ms. Shweta Goswami (Assistant Professor, History, LDPS Kanya Mahavidyalaya)
Member:	Dr. Menaka Dhaibhai (Assistant Professor, Economics, LDPS Kanya Mahavidyalaya)
Member:	Ms. Geetanjali Sharma (Assistant Professor, EAFM, LDPS Kanya Mahavidyalaya)
Member:	Mr. Laxman Singh Rajpurohit (Assistant Professor, Geography, LDPS Kanya Mahavidyalaya)
Member:	Mr. Pradeep Bhati (Assistant Professor, Zoology, LDPS Kanya Mahavidyalaya)
Member:	Mr. Ramlal Suthar (Principal, Govt. Sr. Sec. School, Khimel)
Member:	Ms. Anju Suthar (Student, M.Sc. Pre Year)
Member:	Mr. Deepak Sisodia (UDC)

Principal Prof. (Dr.) Punita Soni welcomed all the IQAC members and conveyed her good wishes and started the meeting to discuss the following agenda.

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- The minutes of the previous meeting were read out and the same were approved by the members.
- Conduct of Faculty Development Programme (FDP) for the session 2021-22.
- Purchasing of library books for UG and PG courses.
- Purchasing of chemical and glasswares for UG.
- Purchasing of equipments for Botany and Zoology labs.

The following Actions were taken:

- It was decided that FDP will be held from 27<sup>th</sup> October 2021 to 29<sup>th</sup> October 2021.
- The Programme will be free of cost for all faculty members. Participants from the other colleges can also allow for the programme.
- Process of purchasing books, chemicals, glasswares and equipments will start in next month. Faculty members were instructed to submit the requirements on or before 25<sup>th</sup> December.

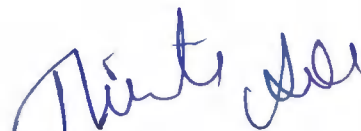
The meeting was concluded at 12:30 PM with the vote of thanks by Prof. (Dr.) Punita Soni.



Dr. Arun Kumar Suthar  
IQAC Coordinator

**Coordinator**  
**IQAC**

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Prof. (Dr.) Punita Soni  
IQAC Chairperson

**Chairperson**  
**IQAC**

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